

**3 Sept 2006**

**These are class rules that you are responsible for.** As trivial, or obvious, as some of these seem, they are here because my experience has shown they need to be. This list is non-inclusive. As I encounter bone-headed things in the future, I reserve the right to add them here.

1. You are responsible for everything I say in class! This includes announcements, topics, facts, information, etc. Not knowing something is assigned is not an excuse for not doing it!
2. Announcements will be made at the beginning of class! Show up on time and you won't miss them. Otherwise, well it's tough to do something when you don't know what it is, but you **ARE** still responsible for it.
3. No late assignments will be accepted.
4. ***In lab, if you work in a group of three (as opposed to two) you must sit in the first row of class.***
5. There will be no make-up assignments, labs, tests.
6. You are responsible for everything assigned in the readings. If I don't mention it in class, but it is in the assigned reading, you are responsible.
7. Cheating, including plagiarism, is not allowed! It is cheating to let someone copy off of you. Working together is allowed, but you must convince me that each of you has had an **original thought**.
8. Class is not the time to discuss logistics. Questions about anything other than that day's material (for example, a question about a returned assignment) should not be asked in lecture or immediately before lecture. Those are questions for office hours.
9. If you want a friend to be able to pick up homework for you when you will be absent, **YOU** need to call or e-mail me in advance with the name of the person who will pick up your assignments.
10. All assignments will be done in standard blue or black ink or they will not be graded. This means: no pencil, no red ink, and **ABSOLUTELY NO glitter ink**.
11. All assignments will be easy to read or they will not be graded. You should write legibly or type, if necessary.
12. No one is allowed to join group activities late. This includes labs. Once an activity has begun (and it begins when I start explaining it), no one new can join in. It is rude to me and your fellow students to try and jump in the middle.
13. Homework is due at 9:30 am the morning of class.
14. If you email your homework I only accept MSWord, PDF or ascii files (i.e. you typed it right into the email browser window).
15. As for turning in assignments: You are responsible for getting them to me. Giving them to a friend, sending them by e-mail, putting in my mailbox are acceptable, but you are responsible for me getting it. In other words, if you send it to the wrong e-mail address, this is your fault and your homework will not be graded. If your friend loses it, it is still your fault and you will be the one who misses points.
16. If you fail to dress warmly for an observing lab, I will send you home so you do not hurt yourself. You will not get credit for that lab so dress warmly.
17. The date of the final is set and I cannot change it. Do not buy your plane tickets without first checking the date for the final. There is no make-up for the final.
18. Any cheating will not be tolerated! Punishment for cheating on an exam will include anything up to and including failing the class.